



**Georgetown School Committee**  
**Thursday, January 23, 2020 6:30PM**  
**Town Hall 3rd Floor Meeting Room**  
**Regular Session Minutes**

**Barbie Linares, Chairman**  
**Michael Hinchliffe, Vice Chairman**  
**Cheryl Lachendro, Clerk**  
**Pamela Lundquist**  
**Suzanne MacDonald**

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**In Attendance:**

|                    |                       |                |
|--------------------|-----------------------|----------------|
| Barbie Linares     | Superintendent Jacobs | Dan Richards   |
| Michael Hinchliffe | Suzanne Sutherland    | Margaret Maher |
| Cheryl Lachendro   | Jack Tiano            |                |
| Suzanne MacDonald  | Collin MacDonald      |                |

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Chairman Linares called the meeting to order at 6:35PM. All recited the Pledge of Allegiance.

**1. Call To Order:**

Barbie Linares - present  
Michael Hinchliffe – present  
Suzanne MacDonald – present  
Cheryl Lachendro - present  
Pamela Lundquist – present

**2. Consent Agenda**

Chair Linares read the items included in the Consent Agenda for January 23, 2020 which were the Regular Session Minutes 1/9/20 and Acceptance of Warrants #30P20 and #31V20.

**MOTION:** Michael Hinchliffe (S. MacDonald second) to approve the consent agenda as presented. So voted (5-0). Motion carried.

**3. Student rep:**

The student rep, Olivia Billington, came before the Committee to give an update on events at the Middle High School. She announced that midterms are this week and this is the first time that they will have open campus. The snowball is scheduled for January 31th. The dance is open to grades 9-12, although proceeds will benefit the senior trip. The Wizard of Oz is scheduled to begin performances February 6<sup>th</sup>. Varsity boys and girls basketball beat Rockport this week and will play Amesbury Friday night. Second quarter grades will close next Tuesday.

**4. Audiences**

c) Other

- DECA Update

Liz Marchetti, the DECA Advisor, came before the Committee to give an update on the recent district competition at Merrimack College. Ms. Marchetti explained that DECA was reinstated after a one year trial for Future Business Leaders of America when they realized FBLA was not the right program for our district. Ms. Marchetti congratulated the students that attended the competition and commended them on a job well done. 26 students placed in their categories and will represent Georgetown at the state competition February 27-29 in Boston.

- Model UN Update

Sandra Schwarzkopf, the Model UN Advisor, came before the Committee to give an update of the work of the Model UN this past year. Ms. Schwarzkopf announced that the students served as delegates at their first conference at St. John's Prep. She explained that no electronics were allowed and the students were just allowed to bring their position papers and physical notes. "Best Representation" as Kuwait in the Arab Countries for the Economic Diversification committee was won by Gretal Devendorf. Ms. Schwarzkopf explained that although some students were nervous at the beginning, they all enjoyed the experience.

**5. Administrative Reports**

**b) School Reports**

- Approval of MHS Program of Studies – Dan Richards

Principal Richards has come before the Committee to propose 7 new courses to be added to the Program of Studies. Six of these proposed courses are budget neutral in the Business and Wellness/PE Departments. One new course, AP Statistics, may be budget neutral, depending on the total amount of students signing up.

**MOTION:** Suzanne MacDonald (C. Lachendro second) to approve the Program of Studies for the 2020-2021 school year. So voted (5-0). Motion carried.

- Change in Calculation of GPA – Dan Richards

Larry Urbanski, Eric Blackman, Colleen Gibbs and Martha Dodge came before the committee to present their request for a change in the calculation of GPA. Superintendent Jacobs explained that this was brought up to the Committee before, but was not approved. She went on to say that although there are questions regarding the level of rigor when comparing visual and performing arts, music and tech education to traditional academic classes, several surrounding schools do include it. Principal Richards, along with this group of teachers, researched this proposal and collected feedback from students and other teachers. The Committee addressed several questions to Principal Richards and the teachers regarding the legitimacy of the courses. Principal Richards has recommended this change.

**MOTION:** Pam Lundquist (S. MacDonald second) to approve that all courses at GMHS that are not included in the calculation of GPA in the college prep level to now be included. Michael Hinchliffe abstained. So voted (4-0). Motion carried.

**c) Department Reports**

- Tech Integration Update – Collin MacDonald, Liz Marchetti, Sandra Schwarzkopf and Marianne Fravel came before the Committee to give an update on the Tech Integration within the schools.

**7. Financial Report**

**a) Initial Presentation of Superintendent's Recommended FY21 School Budget**

The Chair has requested additional time to review the budget and to delay discussion until the next meeting of February 6, 2020.

**10. New Business**

**a) Acceptance of Donation for Georgetown Boys & Girls Basketball Program**

A group of Georgetown adults who play basketball together have made a donation in the amount of \$410.00 to be used towards boys & girls basketball program.

**MOTION:** Cheryl Lachendro (M. Hinchliffe second) to accept the donation of \$410.00 to be used by the boys and girls basketball program. So voted (5-0). Motion carried.

**b) Acceptance of Donation from GEF for purchase of ChromeBooks**

The GEF and the Georgetown PTA have collaborated and will assist the students and schools with a request for the purchase of 24 ChromeBooks and a Charging Station Cart for the Penn Brook 3<sup>rd</sup> grade class. The Georgetown Education Foundation has donated \$2,625.70 to be used for this purchase. One of the major needs in the 3rd grade is to increase student's experience with word processing and doing research which is why the purchase is for Chromebooks and not iPads.

**MOTION:** Cheryl Lachendro (S. MacDonald second) to accept the donation of \$2,625.70 from the Georgetown Education Foundation to purchase 24 ChromeBooks and a Charging Station Cart for Penn Brook School. So voted (5-0). Motion carried.

**c) Acceptance of Donation from Georgetown PTA for purchase of ChromeBooks**

The Georgetown PTA has donated \$2,625.70 to be used for the purchase of 24 ChromeBooks and a Charging Station Cart for Penn Brook School.

**MOTION:** Suzanne MacDonald (C. Lachendro second) to accept the donation of \$2,625.70 from the Georgetown Education Foundation to purchase 24 ChromeBooks and a Charging Station Cart for Penn Brook School. So voted (5-0). Motion carried.

**d) Declaration of Surplus Items**

Suzanne Sutherland, Director of Finance & Operations, has requested approval for 2 surplus items: A Washing Machine from MHS cafeteria and a Washing Machine from Penn Brook cafeteria.

**MOTION:** Pam Lundquist (S. MacDonald second) to approve to surplus two broken washing machines from the school's cafeterias. So voted (5-0). Motion carried.

**Subcommittee Reports:**

Member Hinchliffe announced that CIP has approved the purchase of the curtain for the auditorium (\$31,000).

**MOTION:** Cheryl Lachendro (M. Hinchliffe second) motion to adjourn at 9:25PM. So voted (5-0). Motion carried.

*Respectfully Submitted,  
Nancy Weiss, School Committee Secretary*