



Georgetown School Committee
Thursday, April 25, 2019 6:30PM
Town Hall 3rd Floor Meeting Room
Regular Session Minutes

Barbie Linares, Chairman
Michael Hinchliffe, Vice Chairman
Suzanne MacDonald, Clerk
Cheryl Lachendro
Pamela Lundquist

In Attendance:

Barbie Linares	Superintendent Jacobs	Margaret Maher
Michael Hinchliffe	Suzanne Sutherland	Monica McGinnis
Suzanne MacDonald	Jack Tiano	John Crossman
Cheryl Lachendro	Collin MacDonald	
Pamela Lundquist	Dan Richards	

Chairman Linares called the meeting to order at 6:36 PM. All recited the Pledge of Allegiance.

Call To Order:

Barbie Linares - present
Michael Hinchliffe - present
Suzanne MacDonald - present
Cheryl Lachendro - present
Pamela Lundquist - present

Consent Agenda:

Chairman Linares read the items included in the Consent Agenda for April 25, 2019 which were Governance Subcommittee Minutes of 2/15/19 and Negotiations Subcommittee Minutes of 4/1/19, and Acceptance of Warrants #40P19, #42P19, #41V19 and #43V19.

MOTION: Michael Hinchliffe (C. Lachendro second) to approve the consent agenda as presented. So voted (5-0).
Motion carried.

Documents Referenced: Governance Subcommittee Minutes of 2/15/19 and Negotiations Subcommittee Minutes of 4/1/19.

Student representative:

Chloe Martens, the student representative, was present and gave an update on the Disney trip. She said everyone had a wonderful time and it was a big success. The Chorus concert will be May 9th. She said that spring sports are going well and that there are several games coming up. May 31st is last day for seniors and the Prom is the same day. SADD sponsored an assembly on April 24th with Anthony Sideri from Andover who came to speak to students regarding making safe choices and addictions he overcame. Today the students watched a play from COAAST called "Four Legs to Stand On", which is a popular therapeutic drama production.

Audiences:

c) Other

- Approval of Field Trip to SeaCoast Science Center

Principal Maher presented to the Committee for approval of the out of state first grade field trip to SeaCoast Science Center in Rye, NH on May 13, 2019. The PTA has generously made a donation to help defray the cost of the trip for families.

MOTION: Cheryl Lachendro (P. Lundquist second) to approve the first grade field trip to SeaCoast Science Center on May 13, 2019 in Rye, NH, as presented. So voted (5-0). Motion carried.

Administrative Reports:

a) Superintendent's Report

- Superintendent's Goals Report

Superintendent Jacobs ask the Committee if they have any questions regarding the Superintendent's Goals Report which had been included in the School Committee packet. No questions were asked. The Superintendent added that there would be another update in June, and recognized administrators for their work listed in the Goals Report.

b) School Reports

- Vertical Team Updates – Collin MacDonald, Director of Curriculum & Instruction

Collin MacDonald, Director of Curriculum & Instruction, together with John Crossman and Monica McGinnis, came before the Committee to present the Vertical Team update. Ms. McGinnis was representing Science, Mr. Crossman representing Math and Mr. MacDonald representing ELA. Mr. MacDonald explained the data dashboard and the MobyMax utilization and also announced that MCAS entire essays were released where in the past only portions of the essays were released. He then went on to explain the math automaticity practice options along with Mr. Crossman. Lastly, science was discussed. Ms. McGinnis reported on STEMscopes and standards that are covered in the classroom.

Documents Referenced: Vertical Team Update slideshow.

c) Department Reports

- Food Services Report – Sean Riley, Food Services Director

Food Services Director Sean Riley has come before the Committee to present the Food Services report. Mr. Riley noted that the new Food Services Cook/Manager Julio Vasques came onboard and is doing great. He added that morale has greatly improved with the staff. He reported that revenue looks good. Finance Director, Suzanne Sutherland added that we should end the year in a positive. He reported that the coffee shop at the MHS has extended their hours to be open until 10:00 am and they are currently making enough in sales to keep it open. There was also discussion of starting to offer catering, especially for the sports banquets and parent run events. The Chair asked about the dishwasher that was previously reported of needing repairs. Mr. Riley said that it is still not working properly, but they are getting by. Unfortunately, there is still no money available to replace it and they are running out of options when it comes to repair. The vending machine revenue has been steady. The water sales have slowed down a bit, but the snack sales are still doing well.

Financial Report:

a) Transfers – Suzanne Sutherland, Director of Finance

Line Item Transfers – Suzanne Sutherland

Finance & Operations Director Suzanne Sutherland reported that there is a need for several line item transfers.

MOTION: Michael Hinchliffe (S. MacDonald second) to approve Line Item Transfers #230-#276 dated 4/25/19 in the amount of \$256,458.12, as presented. So voted (5-0). Motion carried.

Document Referenced: Line Item Transfers #230-#276 dated 4/25/19 in the amount of \$256,458.12

New Business:

a) Partners for Georgetown Football Fundraiser

The Georgetown Partners for Football would like to collect used sneakers to raise funds for the program. There would be a location set up in the school to collect the used sneakers. Principal Richards has approved this request pending approval from the School Committee. Amy, the treasurer of the football boosters presented the information to the School Committee. She explained that GotSneakers gives \$1 for every pair of sneakers collected. They are requesting an 18 x 18 collection box to be placed inside the school in the from hallway from now until the end of school year and then again in the fall. She has come before the Committee looking for approval for the high school, but hoping to eventually place box at Penn Brook also.

MOTION: Suzanne MacDonald (M. Hinchliffe second) to approve the fundraiser that is proposed by the Partners for Georgetown Football. So voted (5-0). Motion carried.

b) Donation for Penn Brook Field Maintenance - GAA

Georgetown Athletic Association has donated \$6,425.00 for the maintenance of the Penn Brook field.

MOTION: Cheryl Lachendro (M. Hinchliffe second) to accept the donation of \$6,425.00 from the Georgetown Athletic Association for the Penn Brook field maintenance, with gratitude. So voted (5-0). Motion carried.

c) Donation for Penn Brook Grade 1 Field Trip – Georgetown PTA

The Georgetown PTA has donated \$868.45 to be used for the Penn Brook Grade 1 Field Trip on May 13, 2019 to the SeaCoast Science Center in Rye, NH.

MOTION: Suzanne MacDonald (C. Lachendro second) to accept the donation of \$868.45 from Georgetown PTA for the Penn Brook Grade 1 Field Trip to the SeaCoast Science Center on May 13, 2019 in Rye, NH, with gratitude. So voted (5-0). Motion carried.

d) Acceptance of Donation for Lunch Program - Anonymous

We have received an anonymous donation of \$71.00 to support the school lunch program. This group has made donations monthly for over a year and we are extremely grateful for their continued commitment to helping to ensure that all students have a regular hot lunch.

MOTION: Suzanne MacDonald (M. Hinchliffe second) to accept the anonymous donation of \$71.00 for the food services program to support students, with gratitude. So voted (5-0). Motion carried.

e) Acceptance of Donation for MakerSpace – Georgetown PTA

We have received donations of \$165.00 and \$1,789.70 for the MakerSpace Program at the Penn Brook School. This donation will be used to purchase Dash Robots and accessories.

MOTION: Michael Hinchliffe (S. MacDonald second) to accept the donations of \$165.00 and \$1,789.70 for the MakerSpace Program at the Penn Brook School, with gratitude. So voted (5-0). Motion carried.

The next School Committee meeting date has been moved to the conflicting events. Therefore, the next meeting will be on May 15th on the 3rd floor at 6:00 pm.

MOTION: Michael Hinchliffe (C. Lachendro second) motion to enter into Executive Session under M.G.L. Chapter 30A, Section 21 at 8:26 PM for purpose of discussing strategy with respect to negotiation with union personnel. So voted via role call vote.

Barbie Linares - yes

Michael Hinchliffe - yes

Suzanne MacDonald - yes

Cheryl Lachendro - yes

Pamela Lundquist - yes

(5-0) Motion carried.

*Respectfully Submitted,
Nancy Weiss, School Committee Secretary*