



**Georgetown School Committee**  
**Thursday, May 10, 2018 6:30PM**  
**Town Hall 3rd Floor Meeting Room**  
**Regular Session Minutes**

**Barbie Linares, Chairman**  
**Pamela Lundquist, Vice Chairman**  
**Michael Hinchliffe, Clerk**  
**Cheryl Lachendro**  
**Suzanne MacDonald**

\*\*\*\*\*

**In Attendance:**

Barbie Linares                      Superintendent Jacobs (entered at 6:55PM)      Collin MacDonald                      Kathy Hatch  
Pamela Lundquist              Suzanne Sutherland                      Jack Tiano  
Cheryl Lachendro                      Peter Lucia  
Michael Hinchliffe                      Margaret Maher  
Suzanne MacDonald (entered at 8:15PM)

\*\*\*\*\*

Chairman Linares called the meeting to order at 6:45PM. All recited the Pledge of Allegiance.

**Consent Agenda**

Included in the consent agenda are the Regular Session Minutes of April 26, 2018 and the Negotiation Subcommittee Executive Session Minutes of April 25, 2018 and Acceptance of Warrants #46P18 and 45V18.

**MOTION:** Michael Hinchliffe (C. Lachendro second) to approve the consent agenda as presented. So voted (4-0). Motion carried.

Document Referenced: Regular Session Minutes of April 26, 2018 and the Negotiation Subcommittee Executive Session Minutes of April 25, 2018 and Acceptance of Warrants #46P18 and 45V18.

**Student Representative**

Student Representative Chloe Martens was not present. Collen attended in Chloe’s absence. Colleen announced that the Chorus was performing tonight and that the talent showcase would be tomorrow night in the GMHS auditorium. The Prom will be next Friday at the Ipswich Country Club. She added that AP exams were being held this past week and all the sports teams were doing well.

**Administrative Reports**

**Special Education Update – Jack Tiano**

Chairman Linares introduced Jack Tiano, Special Education Director. Mr. Tiano updated the committee on the changes of special education in the classroom. He spoke about the research that shows that inclusion is better for children with special needs and that there is no change in instructional time and student engagement for children without disabilities. It’s important that everyone has the same advantages and parents agree with the philosophy of getting children back into regular classroom. Mr. Tiano explained that they have already preplaced special education students for next year and are working on getting the faculty on board. There is Professional Development scheduled on Monday that will include a presentation for the special education staff. He added that they are redefining programs and are getting rid of small group instruction and will have them in the classroom with the core-content teacher. Both general education and special education teachers will be responsible for monitoring student progress in the general curriculum and special education teachers are responsible for

monitoring student progress toward their IEP goals. The anticipated outcome for the special education students means there is more time in the general education classroom and less stigmas. He added that they are moving slowly towards a co-taught model and there are different models for different classrooms. Mr. Tiano finished his presentation by explaining that what is necessary to make this endeavor successful is time, training and funding.

Documents Referenced: Inclusive Education for All presentation

#### Health & Wellness Committee Update – Collin MacDonald

Chairman Linares introduced Collin MacDonald, Director of Curriculum & Instruction and Kathy Hatch, nurse for Penn Brook School. Mr. MacDonald announced that since the Health & Wellness Vertical Team and the Health & Wellness Committee had similar goals, they were merged to become one. Mr. MacDonald then introduced Ms. Hatch who gave a summary of the health and wellness fair that was held Saturday, April 14<sup>th</sup>. She explained that there were 16 participants with representatives from Camp Intervention, Holy Family Hospital and Elder Services, just to name a few. Ms. Hatch added that it was a big success and a tentative date for next year (1<sup>st</sup> sat in April) has been set. 225 to 250 people came through the fair. It was done with the Kiwanis pancake breakfast.

Mr. MacDonald explained that they are in the process of looking for new health and wellness curriculum. They are planning to cross reference with the survey to see if we can offer curriculum specifically for what students are looking for.

Document Referenced: Health & Wellness Fair Participants handout

#### Financial Report

##### Third Quarter Financial Report

Suzanne Sutherland reported on the current financial picture. She reported that they should be done with spending, but this report does not include some payroll and Special Education. Ms. Sutherland reported that there is about \$108,000 unencumbered for payroll and approximately \$75,000 not encumbered for Special Education. She reported that the revolving account for the Preschool is concerning, especially since we don't have the enrollment for next year. We currently have 43 less students than this time last year. There is a meeting is scheduled with Amanda Harding, Margaret Maher, Superintendent Jacobs and Suzanne Sutherland regarding preschool options. Ms. Sutherland also reported that the Athletic revolving this year had \$15,000 in scholarships and \$9,200 in family caps. The Superintendent met with Shannon Dow and she has a plan for the Athletic boosters. She is hoping to set up a few fundraisers. Ms. Sutherland announced that unfortunately the sports camp has been cancelled due to not enough people signing up. She announced that school choice has advertised 15 open slots for the 9<sup>th</sup> grade only and have received 11 applicants to date. This year we have no school choice students graduating. There will not be any school choice offered for kindergarten since there is no room in the classrooms. Food service has a balance of \$9,410. Participation went up, but the costs were more than we estimated. The Superintendent added that we should raise the price for lunches. The Superintendent also plans to discuss with the new principal the café. In addition, the Food Services Director is thinking of adding pop up restaurants for next year to try to increase participation. He is also working on trying to advertise on the Facebook page to gain more interest. Member Hinchliffe asked for confirmation of the total that was listed on the report for substitutes at 281 % of the budget. Ms. Sutherland confirmed that this was due to the end of the year requests for personal time and also with several maternity leaves. Member Hinchliffe questioned the amount spent on the turf and field lights and Ms. Sutherland explained that the estimate they projected was too low.

Documents Referenced: MUNIS 3<sup>rd</sup> Quarter Report.

Chairman Linares thanked the Town and FinCom for voting to pass our budget.

## New Business

### Acceptance of Donation of Chairs to Penn Brook

Chairman Linares reported that the Georgetown PTA has donated 300 chairs to be used for large group events at the Penn Brook School. In addition to the chairs, they have also donated the racks to be used for storage of the chairs. The Superintendent explained that 6<sup>th</sup> grade needed to rent chairs every year for the moving on ceremony which came out of their budget. This will allow the school to have plenty of seating going forward.

**MOTION:** Michael Hinchliffe (S. MacDonald second) to accept the generous donation from the Georgetown PTA of 300 chairs with racks to the Penn Brook School. So voted (5-0). Motion carried.

Member Lundquist reported that the Safety Subcommittee met earlier today and discussed that the transportation discipline issues on the Penn Brook buses have improved. The online bus registration is going well and we plan to publish the routes mid-July to early August. The goal is to have everyone registered earlier and then to have the routes become available sooner. This will also allow time for planning a more neighborhood route. There are also new no parking signs that have been installed on both sides of the Penn Brook School driveway. The reason for this is that people were parking along the driveway rather than in parking lot. This caused an issue if a fire truck needed to arrive since the driveway would be blocked by the cars. Penn Brook has started their Alice drills. The District will begin to use the money that the town voted to approve to start security updates to the schools. Guy Prescott, wanted to thank everyone that participated in the mock crash, which went very well. Mr. Prescott also mentioned that there is a new state law that there needs to be a portable AED at every field. This is an unfunded mandate that the state is requiring. We currently have 1 portable one at the MHS but none at the Penn Brook field. Mr. Prescott has scheduled someone to come in and do an assessment to see how many we actually need.

The Budget & Finance Subcommittee met to discuss the Preschool and also the Integration Technology Specialist positions.

The Negotiations Subcommittee has met with the Cafeteria Union representatives and have agreed on a proposed contract.

There is a Governance Subcommittee meeting scheduled for May 29<sup>th</sup>.

There is also a Public Relations Subcommittee meeting scheduled for May 29<sup>th</sup>.

**MOTION:** Pam Lundquist (C. Lachendro second) motion to enter into Executive Session under M.G.L. Chapter 30A, Section 21 at 8:57PM for purpose of discussing negotiations. So voted via role call vote (5-0). Motion carried.

*Respectfully Submitted,*

*Nancy Weiss, School Committee Secretary*