

## **Addendum To DCAP Remote Learning Accommodations**

1. Provide checklists or to-do-lists for assessments for specific assignments.
2. Utilize charts and graphs to monitor student expectations.
3. Provide a preview or samples of assignments.
4. Encourage students to create and utilize a distraction free environment for learning.
5. Keep pages in simple formats for easy reading and access.
6. Keep screen views and presentations clear, clutter free, and simple.
7. Provide choices for students.
8. Use bold or highlighted text to point out important information.
9. Chunk assignments per day versus posting assignments for the week.
10. Implement a weekly progress reporting system.
11. Provide clear and consistent grading guidelines.
12. Utilize transition cues.
13. Begin each virtual class with a check-in period.
14. Provide clear and consistent expectations prior to every live meeting.
15. Provide frequent check-ins for concept understanding.
16. Provide directions and information in small units.
17. Record lessons that students can easily access and refer back to for clarification of assignments or information.
  - a. Vidyard
  - b. Screencastify
  - c. Adobe Spark Video
  - d. Screencast O Matic
18. Provide Zoom office hours.
  - a. Stay in contact with students during remote learning time.  
<https://www.mass.gov/doc/dcf-tip-sheet-for-educators/download>
  - b. Teaching from home.  
[https://teachfromanywhere.google/intl/en?utm\\_source=google&utm\\_medium=cpc&utm\\_campaign=edu\\_google\\_ca&utm\\_term=google teach from home &gclid=CjwKCAjw5vz2BRAtEiwAbcVIL3x3rM4l6ttkrqLtSxyZTHYaneK4izqVeSqnvRv3rB4LoX\\_a1a2EhRoCGRgQAvD\\_BwE#for-teachers](https://teachfromanywhere.google/intl/en?utm_source=google&utm_medium=cpc&utm_campaign=edu_google_ca&utm_term=google%20teach%20from%20home&gclid=CjwKCAjw5vz2BRAtEiwAbcVIL3x3rM4l6ttkrqLtSxyZTHYaneK4izqVeSqnvRv3rB4LoX_a1a2EhRoCGRgQAvD_BwE#for-teachers)
19. Allow students to wear headphones.
20. Incorporate time management, study skills, and organizational skills into daily instruction.
21. Provide suggested time management tips and schedules for work completion.
22. Provide students with visual timers.

23. Encourage use of graphic organizers to stimulate writing and organize work production.
24. Utilize a subtle virtual communication system to support student needs regarding on task behaviors, managing anxiety, and frustration tolerance.
25. Pair classwork with preferred tasks.
26. Provide audio recordings of texts.
27. Create and monitor student work production through the use of contracts.
28. Provide positive feedback and concrete reinforcement.
29. Lessen the workload as appropriate, focusing on key concepts.
30. Allow extra time to complete assignments.
31. Allow for flexible due dates.
32. Allow breaks from the computer.