



**Georgetown School Committee**  
**Thursday, September 12, 2019 6:30PM**  
**Town Hall 3rd Floor Meeting Room**  
**Regular Session Minutes**

**Barbie Linares, Chairman**  
**Michael Hinchliffe, Vice Chairman**  
**Cheryl Lachendro, Clerk**  
**Pamela Lundquist**  
**Suzanne MacDonald**

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**In Attendance:**

Barbie Linares	Superintendent Jacobs	Margaret Maher
Michael Hinchliffe	Suzanne Sutherland	Dan Richards
Suzanne MacDonald		Jack Tiano
Cheryl Lachendro		Collin MacDonald
Pamela Lundquist		

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Chairman Linares called the meeting to order at 6:35PM. All recited the Pledge of Allegiance.

**Call To Order:**

Barbie Linares - present  
Michael Hinchliffe – present  
Suzanne MacDonald – present  
Cheryl Lachendro - present  
Pamela Lundquist – present

**Consent Agenda**

Chairman Linares read the items included in the Consent Agenda for September 12, 2019 which were the Acceptance of Warrants #10P20 and #11V20.

**MOTION:** Michael Hinchliffe (P. Lundquist second) to approve the consent agenda as presented. So voted (5-0). Motion carried.

**Student rep:**

The student rep, Olivia Billington, came before the Committee with an update on the Middle High School. She announced that homecoming will be October 11<sup>th</sup>. The painting of the parking spots for the seniors went really well. The boys’ soccer team is currently undefeated and all sports are doing well. Football won their first game and is away tomorrow night playing Lowell Catholic in Chelmsford.

**Audiences**

c) Other

**Approval of Field Trip to Great East Music Festival** – Margaret Maher

Principal Maher came before the Committee to request approval of the yearly 5<sup>th</sup> and 6<sup>th</sup> grade band field trip to the Great East Music Festival. This competition is in a church in Methuen and after the competition the students celebrate with a trip to Canobie Lake Park. Principal Maher said that several parents attend the music festival and there are chaperones that attend the amusement park portion.

**MOTION:** Michael Hinchliffe (C. Lachendro second) to approve the out of state field trip to the Great East Music Festival on May 29, 2020, as presented by Principal Margaret Maher. So voted (5-0). Motion carried.

### **Administrative Reports**

#### b) School Reports

##### New Report Card Design – Margaret Maher

Principal Maher explained to the Committee that their goal this year was to implement a standards-based report cards through grade 4, which they have successfully accomplished this year. Principal Maher said that this provides families with more information about their child's performance beyond what a letter grade or a checkmark can provide. The comments will be coming directly from the teachers and will also include a social/emotional section. These report cards will be linked directly to the Rediker student information framework.

##### Summary of College Admissions - Dan Richards

Principal Dan Richards came before the Committee to answer any questions they may have regarding the recent report he produced about college admissions at GMHS for last year. He had first shared this report last year on his Principal's Blog. He said that this will be updated every year, since each class profile is different. This is produced through the Naviance software in the Guidance Office.

### **Financial Report:**

#### Student Activity Audit

Director of Finance & Operations, Suzanne Sutherland, has made a recommendation for the School Committee to re-vote the increase of the maximum balance for the High School checking account from \$10,000 to \$20,000. Once this vote has been taken, the policy manual will need to be updated.

**MOTION:** Suzanne MacDonald (P. Lundquist second) to approve the increase of the High School student activity checking account maximum balance from \$10,000 to \$20,000. So voted (5-0). Motion carried.

### **Subcommittee Reports**

Budget & Finance – At their recent meeting, the Preschool was discussed. There were additional students that came in over summer, but there is still a deficit. The Special Education Reserve Fund will be on the warrant to be voted on at the fall town meeting for the fund to be established. No appropriation has yet to be discussed.

### **New Business**

#### Youth Center

Vice Chair Hinchliffe is a member of the board of the Friends of the Youth Center. It was announced that there were 3 events that were held over the summer. Approximately 70 students attended each event and they were all a big success. The students ranged in ages from middle school to freshmen in high school. Several high school students volunteered to help. The National Art Honor Society is interested in doing a mural in the center. This will be a fall entity but until the fall town meeting, the youth center is not part of the town insurance. Since they do not want to have the students wait until then to enjoy the center, Friends of the Youth Center are trying to support the center until the town adopts it. During the summer they were covered under the PTA and worked through them. Once the Georgetown Youth Community Center is adopted by the town, a Memorandum of Understanding will be prepared, similar to the one that was created for the Senior Center, which also uses the school space. Until then, they will be approved through the facilities department and fill out use of building paperwork. They are planning on a fundraiser on Sept. 27<sup>th</sup> at Camp Dennison from 6 pm -10 pm. Information can be found at [georgetownyouth.org](http://georgetownyouth.org) and the cost is \$25 a ticket. There will be live music, food and beverages. Once the town approves this, there will be three part time positions hired to run the center.

### Donation of Office Furniture

Mike Anderson was able to pick up some donations of office furniture such as an office desk, file cabinets and several standing desk converters from Intersystem Corporation in Cambridge MA. They have donated other furniture and equipment to us in the past. The Committee thanked Kathryn Hester, the Manager of Office Development at Intersystem Corporation for the very generous donation.

**MOTION:** Michael Hinchliffe (S. MacDonald second) to accept the items that were donated from Intersystem Corporation in Cambridge MA, with gratitude. So voted (5-0). Motion carried.

### Approval of Model UN Stipend

Last year, Sandra Schwarzkopf began a Model UN program. All first year club advisors receive a stipend of \$600 but then after the first year, the GEA and the School Committee negotiate a stipend to be included in Appendix C. After discussion with Joe Pittella, Mike Murphy and Sandra Schwarzkopf it was agreed that this is comparable to the DECA advisor. It is requested of the School Committee to approve a stipend of \$2,181.00 for the model UN Advisor for this year.

**MOTION:** Cheryl Lachendro (M. Hinchliffe second) to approve a stipend in the amount of \$2,181.00 for the Model UN Advisor beginning in school year 2019-2020. So voted (5-0). Motion carried.

Cheryl Lachendro announced that the PTA is supporting a fundraiser for the Penn Brook. People from Boosterthon, will be holding a fun run on October 4<sup>th</sup> and all the proceeds will support the Penn Brook. This fundraising for this runs for a week and a half from September. 25<sup>th</sup> – October 4<sup>th</sup>. The staff from Boosterthon will come to teach kids about staying active and encourage them to be healthy. The goal is to make \$30,000. More information will be coming from the Penn Brook.

Sept 20<sup>th</sup> which is the Professional Development day, will be a movie night beginning at 5:30 pm, sponsored by the PTA. There will also be face painting and food is being donated by the Kiwanis.

SEPAC Trick or Trunk is scheduled for October 19<sup>th</sup> (with a rain date of October 20<sup>th</sup>) this year.

**MOTION:** Michael Hinchliffe (S. MacDonald second) motion to adjourn at 8:02PM. So voted (5-0). Motion carried.

*Respectfully Submitted,  
Nancy Weiss, School Committee Secretary*