



Georgetown School Committee
Thursday, June 28, 2018 6:30PM
Town Hall 3rd Floor Meeting Room
Regular Session Minutes

Barbie Linares, Chairman
Pamela Lundquist, Vice Chairman
Michael Hinchliffe, Clerk
Cheryl Lachendro
Suzanne MacDonald

In Attendance:

Barbie Linares Superintendent Jacobs Margaret Maher
Pamela Lundquist Suzanne Sutherland Joe Pittella
Cheryl Lachendro
Michael Hinchliffe
Suzanne MacDonald

Chairman Linares called the meeting to order at 6:35PM. All recited the Pledge of Allegiance.

Call To Order:

Consent Agenda

Chairman Linares read the items included in the Consent Agenda for June 28, 2018 which were Regular Session Minutes of 6/14/2018, Public Relations Subcommittee Meeting Minutes of 5/30/2018, Governance Subcommittee Meeting Minutes of 6/12/2018, Budget & Finance Subcommittee Meeting Minutes of 6/15/2018, Safety Subcommittee Meeting Minutes of 6/21/2018 and Acceptance of Warrants #52P18 and #51V18.

MOTION: Suzanne MacDonald (M. Hinchliffe second) to approve the consent agenda as presented. So voted (5-0). Motion carried.

Documents Referenced: Regular Session Minutes of 6/14/2018, Public Relations Subcommittee Meeting Minutes of 5/30/2018, Governance Subcommittee Meeting Minutes of 6/12/2018, Budget & Finance Subcommittee Meeting Minutes of 6/15/2018, Safety Subcommittee Meeting Minutes of 6/21/2018.

Student Representative

Chairman Linares announced that student representative Chloe Martens was not present at the meeting.

Audiences

Approval of Camp Kieve Field Trip for Penn Brook – Joe Pittella

Joe Pittella requested approval for the Camp Kieve Field Trip for the Penn Brook School. Mr. Pittella asked to present this field trip approval early so that the parents would have advance notice about the trip. The Georgetown PTA has generously donated \$1,000 to help offset the cost of the trip. Mr. Pittella explained one parent informational meeting has already been held with a great turn out and another meeting will be scheduled for September. They are projecting 85 students and 3 teachers will chaperone. The trip will be held from November 5-9, 2018.

MOTION: Pam Lundquist (C. Lachendro second) to approve the Camp Kieve Field Trip for Penn Brook. So voted (5-0). Motion carried.

Documents Referenced: Camp Kieve Field Trip Approval Form

SEPAC Update – Tom Stewart

Tom Stewart was not able to attend tonight's meeting. The Superintendent spoke of last night's SEPAC Shining Star Award Ceremony. It was held at Jeff & Maria's Ice Cream & Food. Several teachers from the district were recognized for their outstanding service. This year's recipients were: Meghan Kelley (Teacher), Cathy DeWitt (Librarian), Molly Burr (Teacher), Krystin Bono (Teacher at Futures), Joe Pittella (Teacher), Crossing Guard Joe, Safety Officer Henry Olshefsky, Senator Barbara L'Italien, and Karrah Briley (LICSW).

Administrative Reports

School Reports

- PBIS Update – Margaret Maher

Principal of the Penn Brook School, Margaret Maher, discussed some of the results of the first year implementing PBIS. PBIS is a framework not a curriculum or a program. They held Professional Development at the beginning of the year with teachers planning how they were going to lay it out for the year. They created and implemented a behavioral tracking system. Next year they will continue to refine the behaviors that should be reported. They have also created a watch list of students that teachers may have concerns about. Social emotional lessons were incorporated in library time and a monthly PBIS newsletter was sent out monthly. They have also created a resource center at the Penn Brook. Principal Maher reported that the end of year BBQ was a big success and thanked the staff and custodians for their help. Member Hinchliffe asked, what additional data do we know now, that we didn't know at the start and Principal Maher responded that what we collected was just baseline data. Principal Maher said that next year we can start comparing what we have collected.

- Peer Mediation – Margaret Maher

Principal Maher came before the committee to explain how they have implemented a peer mediation program in grades five and six. She also stated that there is an opportunity to join an agency that will fund the first year of the program and train up to 18 of our students. There will be contact people at the school and they will oversee the program day to day and assign the mediators. Fifth and sixth grade students will be selected to serve as mediators and they will keep records of any mediation they are involved in. They must have at least 12 hours of training to begin. Principal Maher explained that any funding that might be required for this program will come from the Extended Day account. The North Shore Community Mediation Center works with all ages and we were lucky to be able to partner with them. They are also writing a grant with funding for next year. The cost for this will be \$5,000, but should receive a grant for \$2,500. The rest of the funds will come from the school, which we have already earmarked for this program. The next step will be Community Service, which all 6th grade students will need to participate in, if not weekly then twice a month.

Old Business

Acceptable Use Policy

Superintendent Jacobs explained that at the last meeting, the draft of the Technology Acceptable Use Policy was discussed and it was agreed that they would remove the sections of the policy that explained our use of Google and the different functions that it can be used for. This vote will be tabled until the next meeting for time to review the changes made to the policy.

Health & Wellness Curriculum

At the June 14th School Committee meeting, Collin MacDonald, Director of Curriculum and Instruction, made a recommendation for a new Health & Wellness Curriculum for drug and alcohol called, Too Good for Drugs. At a

recent Georgetown CARES Coalition Committee meeting, funds were approved, pending the School Committee approval of the curriculum.

MOTION: Michael Hinchliffe (S. MacDonald second) to approve the Health & Wellness Curriculum, Too Good for Drugs, as previously presented by Director of Curriculum & Instruction, Collin MacDonald. So voted (5-0). Motion carried.

Social Emotional Curriculum at Penn Brook

In last month's meeting, Collin MacDonald, Director of Curriculum and Instruction, presented his recommendation for a new Social Emotional Curriculum, Second Step Program, to be implemented at Penn Brook in grades K-6 beginning this fall. Funds will be provided through miscellaneous funds and from several donation accounts earmarked for the Penn Brook School.

MOTION: Pam Lundquist (S. MacDonald second) to approve the purchase of the Social Emotional Curriculum, Second Step Program, for the Penn Brook School, as previously presented by Director of Curriculum & Instruction, Collin MacDonald. So voted (5-0). Motion carried.

New Business

Approval of Change in Lunch Prices

Superintendent Jacobs explained that in the last Budget & Finance Subcommittee meeting, lunch prices were reviewed with Finance Director, Suzanne Sutherland and Sean Riley the Food Services Director. Prices have not been increased in 4-5 years and food and labor costs have gone up. After doing a comparison of schools in the area, reviewing our finances and analyzing the options, it is being recommended that the school lunch price increase by 0.25 at each school, therefore, Penn Brook will be \$3.00 and the Middle High School will be \$3.25.

MOTION: Michael Hinchliffe (S. MacDonald second) to approve the increase of the lunch price to \$3.00 at the Penn Brook School and \$3.25 at the MHS beginning in the fall of 2018. So voted (5-0). Motion carried.

Approval of Increase in Preschool Tuition

Superintendent Jacobs is recommending a 5% increase in the tuition rates at the Perley Integrated Preschool over this year's rate beginning the fall of 2018. They have reduced costs by removing a teacher and paraprofessional and have reduced the nurse by half. They have lost 40 students from this year to next year. They are hoping that this tuition increase should generate about \$20,000.

MOTION: Cheryl Lachendro (M. Hinchliffe second) to approve the increase of 5% across the board over the FY18 Preschool Tuition rates. So voted (5-0). Motion carried.

Acceptance of Donation for School Lunch

Chairman Linares announced that we have received another donation from an anonymous donor in the amount of \$32 to be used for families in arrears in the food service program.

MOTION: Pam Lundquist (M. Hinchliffe second) to accept the donation of \$32 from an anonymous donor to be used by the food services department with gratitude. So voted (5-0). Motion carried.

Acceptance of Donation for Penn Brook Camp Kieve Field Trip

Chairman Linares announced that the Georgetown PTA is generously donating \$1,000 to offset the cost of the field trip to Camp Kieve for the Penn Brook 6th grade class.

MOTION: Cheryl Lachendro (S. MacDonald second) to accept the donation of \$1,000 from the Georgetown PTA to offset the 6th grade field trip to Camp Kieve for the 2018-2019 school year. So voted (5-0). Motion carried.

Acceptance of Donation for School Lunch

Chairman Linares announced that we have received a \$500 donation from an anonymous donor to be used for families in arrears in the food service program.

MOTION: Pam Lundquist (M. Hinchliffe second) to accept the donation of \$500 from an anonymous donor to be used by the food services department with gratitude. So voted (5-0). Motion carried.

Summer Meeting Night

It was announced that there will be a summer School Committee meeting on July 25th at 6:30PM.

Superintendent Jacobs gave an update on staffing changes. Matt Laut has resigned from his teaching and coaching position since he is moving. Lindsay Little will be getting married and relocating to Maine. We have filled Nora Cannon's position and today we have hired Tyler Polston's replacement. In addition, the new Middle High School Principal, Dan Richards, will start Tuesday.

MOTION: Michael Hinchliffe (C. Lachendro second) motion to adjourn at 7:45PM. So voted (5-0). Motion carried.

*Respectfully Submitted,
Nancy Weiss, School Committee Secretary*