



Georgetown School Committee
Thursday, December 13, 2018 6:30PM
Town Hall 3rd Floor Meeting Room
Regular Session Minutes

Barbie Linares, Chairman
Michael Hinchliffe, Vice Chairman
Suzanne MacDonald, Clerk
Cheryl Lachendro
Pamela Lundquist

In Attendance:

Barbie Linares Superintendent Jacobs Jack Tiano
Michael Hinchliffe Suzanne Sutherland
Suzanne MacDonald Dan Richards
Cheryl Lachendro Margaret Maher
Pamela Lundquist Collin MacDonald

Chairman Linares called the meeting to order at 6:30PM.

Call To Order:

Consent Agenda:

Chairman Linares read the items included in the Consent Agenda for December 13, 2018 which were Regular Session Minutes of 11/15/2018, Governance Subcommittee Minutes of 11/7/18, Public Relations Subcommittee Meeting of 11/13/18 and Acceptance of Warrants #22P19, #24P19, #23V19 and #25V19.

MOTION: Cheryl Lachendro (M. Hinchliffe second) to approve the consent agenda as presented. So voted (5-0). Motion carried.

Documents Referenced: Regular Session Minutes of 11/15/2018, Governance Subcommittee Minutes of 11/7/18, Public Relations Subcommittee Meeting of 11/13/18

Student representative:

Chloe Martens was present to update the Committee on school and sporting events at the MHS. She reported that the Homecoming Dance was a big success. The winter sports have started. There are several drives happening at the high school (toy drive, toiletries drive, etc). Also, the college acceptances are coming in and are being posted on the board outside the office.

Audiences:

c) Other

- GMHS Cheerleaders – Coach Tracey Wood

Chairman Linares invited Coach Wood and her team to come before the Committee to acknowledge their success and school pride and congratulate them on a great season. Coach Wood was commended for how far she has brought the program in her years as coach. Coach Wood introduced her co-coach, Tracy Zimirowski and the cheerleaders that were present that came to represent the team.

- Global Warming Report – Rob Hoover

Rob Hoover came before the Committee to voice his concern about recent reports regarding what will happen to the planet if we do nothing. He contacted the Superintendent asking if we are doing anything in the schools to

make our students aware of these findings and their responsibility for changing the course of the trends that are being seen to the environment. His message is also directed at people throughout the town asking them to take immediate action about this issue.

- SEPAC Update – Tom Stewart

Tom Stewart, Chair of SEPAC, came before the Committee to present a SEPAC update. Mr. Stewart announced that the Trick or Trunk event was very successful raising \$6,168 this year. He thanked all the sponsors involved in this yearly event.

MOTION: Michael Hinchliffe (C. Lachendro second) to accept the money raised at the Trick or Trunk event in the amount of \$6,168. So voted (5-0). Motion carried.

Administrative Reports:

a) Superintendent's Report

- District Strategic Plan

Superintendent Jacobs explained that she has been working with the administrators on a new three year plan for the district. She outlines the progress that was made in the last three years and introduced the new goals that we need to work on for the new plan. She explained that there are some new action steps to some of the existing goals which would take the goals to the next level. Superintendent Jacobs also explained that she has used the same 7 focus areas because they represent the various departments in the district. These include: Increasing Student Achievement, Curriculum, Instruction and Assessment, Student Services, Safety and Wellness, Technology and Information Management, Financial and Asset Management and Leadership and Governance. Chair Linares explained that she had not had a sufficient amount of time to review the District Strategic Plan and asked to finish discussion of the Plan at a later School Committee meeting.

Documents Referenced: District Strategic Plan 2018-2021

b) School Reports

Principal Margaret Maher and Principal Dan Richards

- Penn Brook School Improvement Plan, Principal Margaret Maher

Principal Margaret Maher came before the Committee to present the Penn Brook School Improvement Plan for 2018-2019. Principal Maher reviewed the 2017-2018 goals and explained their accomplishments. Principal Maher then discussed the 2018-2019 goals, which included:

1. Implement social emotional learning programs and strategies to support positive behavior and social emotional development.
2. Use inclusive practice strategies to improve MCAS for math and ELA high needs subgroup above the 50% growth percentile.
3. Improve quality of writing for all three modes as evidenced by students receiving, on average, 60% of possible points on open response questions on 2019 MCAS in grades 3-6.
4. Develop a plan for implementing a standards-based report card, Kindergarten-Grade 6.

- Middle High School Improvement Plan, Principal Dan Richards

Principal Dan Richards presented to the Committee the Middle High School 2018-2019 School Improvement Plan. Principal Richards spoke in detail regarding the following goals:

1. NEASC Accreditation – Status Reports
2. Communication
3. Instruction
4. Curriculum
5. Social/Emotional Learning

6. Safety
7. Leadership
8. Innovation and Creativity
9. GMS
10. GMS & GHS Handbooks

MOTION: Cheryl Lachendro (P. Lundquist second) to approve the Penn Brook School Improvement Plan as presented by Principal Margaret Maher. So voted (5-0). Motion carried.

MOTION: Pam Lundquist (M. Hinchliffe second) to approve the Middle High School Improvement Plan as presented by Principal Dan Richards. So voted (5-0). Motion carried.

Documents Referenced: Penn Brook and Middle High School Improvement Plans

c) Department Report

- Food Services Report – Sean Riley, Director of Food Services

Sean Riley, Director of Food Services, has come before the Committee to present this year's first quarter action plan. Mr. Riley explained how they have been building on last year's goals. It has been a challenging few months since the department had not been able to fill the Cook Manager position. A Cook Manager was just hired last week who brings with him experience in the industry and managerial experience. The feedback from the staff for the first week was very positive.

Mr. Riley's Action Plan includes the following goals:

1. Focus Area 1: Staffing – the goal is to raise morale in both cafeterias by communicating more and supporting their needs.
2. Focus Area 2: Increase Participation/Revenue – the goal is to raise participation and revenue so that we can cover our costs and put money back into the program
3. Focus Area 3: Assess all equipment and smallwares needs – the goal is inventory the equipment and smallwares so to be able to prioritize what needs to be replaced.

In addition, the Food Service Survey for GMHS results was discussed and what changes have been considered because of it.

Old Business:

a) 2018-2019 School Calendar

It has come to our attention that the approved calendar does not include a notion for an early release day on January 25, 2019 at the Middle High School.

MOTION: Cheryl Lachendro (S. MacDonald second) to approve the change in the 2018-2019 school calendar as presented. So voted (5-0). Motion carried.

b) Flooring Donation Memo

At the last meeting, there was discussion regarding a flooring donation from Mannington Commercial. This donation of flooring (valued at \$2,240) was accepted at the November 15, 2018 meeting. The document presented at tonight's meeting was for informational purposes only.

New Business:

a) Home School Student Approval Request

Director of Student Services Jack Tiano has included a list of home school students that needs to be approved by the School Committee. Mr. Tiano has already reviewed and approved the plans for the students on this list, but is requesting final approval from the School Committee.

MOTION: Pam Lundquist (M. Hinchliffe second) to approve the list of home school students as presented by Jack Tiano. So voted (5-0). Motion carried.

b) Acceptance of Donation from PTA of Flags/Banners to GMHS

Principal Richards worked with the PTA to purchase a flag and banners for the school to promote school pride and spirit. The flag would be hung from the flagpole at the entrance of the school and the banners would be attached to the light poles as you enter the school campus. This donation is valued at \$840.

MOTION: Cheryl Lachendro (S. MacDonald second) to approve the donation from the Georgetown PTA for a banner and flags that were purchased for the GMHS with gratitude. So voted (5-0). Motion carried.

c) Acceptance of Donation of Wall Map

Selectman Kip Durney is donating a large magnetic map of the United States, which was hanging in his office. Superintendent Jacobs asked the MHS history department if could use it and they have happily accepted this map and plan to display it the History Department.

MOTION: Cheryl Lachendro (M. Hinchliffe second) to accept the donation of a wall map from Kip Durney with gratitude. So voted (5-0). Motion carried.

b) Acceptance of Donation for GMHS Boys & Girls Basketball Program

Pete Lucido has notified Ryan Browner that the Cam Coye 3-3 Basketball Tournament Committee would like to donate \$1960 to be used to offset the cost of uniforms for the boys basketball teams at GMHS and \$500 to be used to offset the cost of uniforms for the girls basketball teams at GMHS.

MOTION: Pam Lundquist (S. MacDonald second) to accept the donations from the Cam Coye Tournament Committee for \$1960 to be used for uniforms for the GMHS boys basketball program and \$500 to be used for uniforms for the GMHS girls basketball program with gratitude. So voted (5-0). Motion carried.

MOTION: Pam Lundquist (C. Lachendro second) motion to adjourn at 9:25PM. So voted (5-0). Motion carried.

*Respectfully Submitted,
Nancy Weiss, School Committee Secretary*